CYLINDER WORKS LIMITED

SECURITY POLICY

Cylinder Works Limited is committed to providing a safe, healthy, and secure environment for all our employees, suppliers, clients and visitors. To help achieve and maintain such an environment, comprehensive safety and security programs are maintained under the guidance of the Managing Director, HSSEQ Manager, Security and Emergency Response Team.

To ensure that the environment is kept safe everyone who accesses the company premises including Project sites, they must be aware of how they can contribute towards ensuring that the area is a safe place to be. The principal objective is to ensure that unwanted people who would seek to cause harm to individuals or steal property are stopped from entering the company building or project sites. The Company takes all reasonable measures to prevent life-threatening incidents and risks to the safety and security of persons and property.

All members of the Cylinder Works Limited fraternity, suppliers, and visitors, are responsible for conducting themselves in a manner that does not endanger themselves or others, or pose a risk to company equipment, other physical assets, or other persons' property.

This policy shall be achieved by;

- Stating out defined roles and responsibilities of all company departments and individuals tasked in implementing and carrying out such security programs and practices.
- Cylinder Works Limited shall establish principles, goals, programs, and practices that support a secure and safe environment for all company employees, suppliers, clients as well as visitors, and ensure that they minimize risks to the security of the employees as well as the company's physical assets.
- The principal access to the office for visitors should be through the main entrance doors into the main reception and all visitors who are to go beyond the waiting lobby public areas must be booked in at Reception (this is also required for health and safety reasons).
- Members of the public visiting our project sites must only be given access to the authorized areas unless accompanied by the site Supervisor or designated site member. This shall be after a prior comprehensive induction process.

This policy shall be reviewed on an annual basis.

Approved By:

Michael Njoroge,
MD, Cylinder Works Limited.

CYLINDER WORKS LTD.
P. O. Box 591 - 00232
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